

St. Christina Religious Education Policy Handbook 2025-2026

This Handbook is intended to provide all of the necessary information regarding our Religious Education Program and as mandated by the Archdiocese of Chicago. If you have any questions, please contact the Religious Education Department.

TUITION & REGISTRATION

Each Spring you will be required to submit a new registration form and updated medical information.

ENROLLMENT DATES: Early Registration: APRIL 27 9AM-10AM During Religious Education in the school hall basement.
Main Registration: MAY 14 & 15 6PM-7:30PM in the Parish Center located just South of the Gym.
ONLINE Registration will be held from May 1 – June 15. Please see the parish website.
Late Registration: August 20 6PM-7:30PM in the Parish Center. + \$40 Late Registration Fee
REGISTRATION CLOSES SEPTEMBER 1, 2025.

Tuition for 2025-2026

1 Child Enrolled: \$300.00 for the year
2 Children Enrolled: \$490.00 for the year
3 Children Enrolled: \$665.00 for the year
4 Children Enrolled: \$835.00 for the year

Sacrament Fees 2025-26

Per child making a Sacrament
Communion: \$100.00
Confirmation: \$100.00

Please note, the Faith Formation balance must be paid in full from the previous year to register for the 2025-2026 school year. Registration will not be accepted with an outstanding balance.

Tuition must be paid in full no later than January 1. All Sacrament fees must be paid before the first day of class. If you have a hardship case, please contact Religious Education. ReligiousEd@stchristinaparish.org

Custody Issues: If parents are divorced or separated, the R.E. Program will presume that both parents have joint custodial privileges and access to the child's records. R.E. management cannot withhold any child from one of their parents/guardians unless a court document is provided regarding custodial sole rights.

ATTENDANCE POLICY

ABSENCES & HOMEWORK: The Religious Education Program is made up of two semesters September-December is Semester 1. January – May is Semester 2. **More than two absences per semester will be considered excessive.** From that point, only serious illness with a doctor's note or unexpected emergency situations in the family will be considered excusable. *If your child misses a class, an email regarding the absences must be sent prior to the start of their class time. Classwork for the missed class must be picked up and completed no later than 2 class sessions after the missed day.*

Early Dismissal: If it is necessary to remove your child from class early, the following must be observed:

1. Notify the office ahead of time via email at religioused@stchristinaparish.org. It is required that your student be in class for at least 60 minutes to count for a day of attendance. They must also complete any missed work their Catechist will give them and turn it in the next class.
2. A parent/guardian must come into the building via the main school entrance door and sign your child out in the office.

St. Christina Sports: Your child may only miss 2 classes per semester or will be made ineligible the current season or the next season if the season has ended for the year. This will be strictly enforced going forward. RE does not end when the season is over.

GENERAL INFORMATION:

Mass Attendance: All students and their families are expected to attend Mass on Saturday at 4PM or Sundays at 10:30AM or 5PM and all Holy Days of Obligation. Mass is the cornerstone of knowing our faith and Jesus.

Communication: Each student will be given an R.E. folder at the beginning of the year. Each week the folder will be sent home with work that has been completed in class for that day. Each student must have their folder signed off after class each week from a parent/guardian. There may also be important letters and announcements in that folder. Make sure to check for emails from RE to keep you aware of what is happening.

Electronics:

The use of cell phones, iPads, tablets, headphones, etc. is not allowed during R.E. classes at any time. Any devices must be turned off and put away. If any device is seen, it will be taken away in class and returned at the end of class by the catechist. The R.E. Program assumes no responsibility for any electronic device brought to school.

PROGRAM SAFETY:

Code of Conduct: Religious Education students will behave appropriately and show respect for other students and catechists, as well as the classroom and school environment. ***This includes being respectful of St. Christina student materials and belongings in their desks.*** All students will sign a conduct agreement at the start of the year. Repeated failure to show respect or to observe policies and procedures of the Program will result in disciplinary action as follows:

1st incident: The catechist will discuss the behavior and work for a correction with the child.

2nd incident: The catechist will contact the CRE, who will speak with the child regarding the behavior, reinforce the expectations and work for a correction with the child.

3rd incident: If a third incident occurs, the parent/guardian and child will meet with the CRE and the catechist. A parent will then be asked to sit in class to supervise his or her child.

4th incident: If a fourth incident occurs and all attempts of correcting the previous behaviors have failed, a recommendation for withdrawal from the Program will be made.

VOLUNTEER COMPLIANCE: All catechists and R.E. program staff 18 years of age and older have undergone a criminal background check. In addition, all staff 18 years of age and older have completed the required Archdiocesan training called Protecting God's Children.

SAFETY DRILL: There will be an annual Safety Drill Day each year in October. Fire, Tornado and Lock-Down Drills will be practiced.

SAFETY CLASS: This Program will be offered to St. Christina R.E. students annually during classroom time and covers a topic that is addressed in public schools from a faith perspective. You will be notified in advance of the date of the class. If you choose to have your child NOT participate in the class, please write a note in advance of the class as the Archdiocese requires a written notice on file.

SACRAMENTS

Sacramental Preparation is a 2-year commitment for Communion & Confirmation.

Sacramental Parent & Child Meetings: Parents and their student(s) making a sacrament are expected to attend all parent information meetings, special Masses and retreats. Dates will be given to you in advance. Please make sure you are attending all events.

If a child is preparing for a sacrament, the date for receiving the sacrament can be delayed until the catechist, the CRE and the parents/guardians are all confident that the student is properly prepared.